

## Training Calendar of Silvassa Industries Association

<b>Sr. No.</b>	<b>Training Program</b>	<b>Date</b>	<b>Venue</b>
1	Settlement of Industrial Disputes	28 <sup>th</sup> March	SIA Conference Hall
2	Layoff, Lockout, Transfer and Closure	25 <sup>th</sup> April	SIA Conference Hall
3	Terminology in Labour Laws	29 <sup>th</sup> May	SIA Conference Hall
4	Law on Gratuity	27 <sup>th</sup> June	SIA Conference Hall
5	Financial Literacy	24 <sup>th</sup> July	SIA Conference Hall
6	Loan, Advances and withdrawal of Provident Fund	25 <sup>th</sup> July	SIA Conference Hall
7	Management of Contract Labour	22 <sup>nd</sup> August	SIA Conference Hall
8	Inventory Management	28 <sup>th</sup> August	SIA Conference Hall

<b>9</b>	<b>Basics of Central Excise</b>	<b>18<sup>th</sup> September</b>	<b>SIA Conference Hall</b>
<b>10</b>	<b>Working hours, overtime, welfare and leave under Factories Act.</b>	<b>26<sup>th</sup> September</b>	<b>SIA Conference Hall</b>
<b>11</b>	<b>Basics of Service Tax</b>	<b>16<sup>th</sup> October</b>	<b>SIA Conference Hall</b>
<b>12</b>	<b>Computation of Bonus</b>	<b>20<sup>th</sup> October</b>	<b>SIA Conference Hall</b>
<b>13</b>	<b>Basics of VAT</b>	<b>20<sup>th</sup> November</b>	<b>SIA Conference Hall</b>
<b>14</b>	<b>Standing Orders</b>	<b>28<sup>th</sup> November</b>	<b>SIA Conference Hall</b>
<b>15</b>	<b>Domestic Enquiry, Misconduct and Discipline</b>	<b>26<sup>th</sup> December</b>	<b>SIA Conference Hall</b>

**Time : 7:00am to 9:00pm**

**Course Fee : Rs.500/- for each class**